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| GUIDANCE FOR APPLICANTSJune 2024 |
|   | What is LCR Stands Up?Projects in Lochend, Craigentinny and Restalrig can apply to receive fundingand **LCR Stands Up** is an opportunity for people to decide, by voting, which local projects should receive an allocation.Everybody aged 8 and above who lives, works, volunteers, or studies in **Restalrig**, **Lochend** and **Craigentinny** can vote. We want as many people as possible to take part.Voting will take place for a week from 9th June – 15th June2024 throughout the catchment area and a final voting/results day will take place in person on Saturday 15th June.We welcome applications from individuals and community groups. We strongly encourage people from underrepresented, disadvantaged and minority backgrounds to apply. We are ready to provide support or translation to enable you to apply.Email: **tristan.green@theripple.org.uk**  Tel no: **0131 554 0422** |
| Free Images : investment, money, cash, watering, tree ... | What is available?A total of £10,000 is available from funders who believe that local people should make decisions about money that is spent in their area. Their logos can be seen on the bottom of the guidance notes and the application form. |
| question-mark-1019820_1280 - My Edmonds News | **How much can we apply for?**Groups can apply for a grant of £50-£2000.Each group can only submit one application for funding in total. |
|  Free vector graphic: Location, Map, Pin, Pinpoint, Point ... | When and where?* 5pm on 6th of May 2024 - Project applications must be in
* Voting period: 9 June – 15 June
* 15 June - ‘Live’ final voting/results day at Restalrig and Lochend Community Hub, 198 Restalrig Road South, EH7 6DZ – SAVE THE DATE
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| The Reading Workshop | Who can apply for money?Any group or individual can apply as long as the criteria that we have set out is met. PROJECTS MUST PROVIDE A BENEFIT IN THE RESTALRIG, LOCHEND AND CRAIGENTINNY AREA.**Applicants with an annual income over £500,000 will not be considered for this years process.**If an individual is applying for the project, there must be at least **ONE** other contactable person available to help run the project to cover for any unforeseeable circumstances affecting the ability of the primary contact to deliver the project. Two signatures **MUST** be provided. |
|  | Can I apply for money even though I received funding last year?Yes, but for transparency, we will advise voters how much you/your organisation received the previous year.  |
| Free Images : park, city, bicycle, bike, life, sun, tree ... | What kind of projects will be funded?* Your project must provide a benefit in the Restalrig, Lochend and Craigentinny area.
* Your project must address at least one of the themes selected by the steering group this year. See next section.
* Your project must be new or be able to demonstrate a significantly distinct addition or component – not just a ‘continuation’ of an existing project.
* Your project must be completed within 12 months from the receipt of funding (by end of June 2025).
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| Community PNG Transparent Images | PNG AllA mug filled with office suppliesEnvironment PNG Transparent Images | PNG All | Your project application must clearly address one or more of the 5 themes identified below* Mental Health: examples may include; services preventing poor mental health, trips out to encourage community engagement, awareness raising, local drop ins/meeting points, supporting people to get online.
* Cleaner & Greener spaces: examples include; clean-up groups, projects addressing climate change &/or biodiversity, gardening groups, small adaptions to local parks, recycling initiatives and activities in parks.
* **Youth Services:** examples may include; one off fun events, youth drop-in services, young person trips out, young cookery/baking classes.
* **Arts & Creativity:** examples may include; creative workshops, dance and music, crafts, upcycling projects, storytelling initiatives.
* **Addressing Racial Inequality:** examples include; workshops, for example in schools or youth groups, storytelling initiatives, community meals, supporting language learning, helping new migrants to settle in through befriending or practical support, bringing an employability initiative into the area, or designing a health-related initiative.
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| Clipart - divieto - no entry | **What kind of things will NOT be funded?**Applications *won’t* be considered for - * Organisations / groups / Projects that do not comply with Equalities duties (Equality Act 2010 (Scotland).
* Party political, lobbying or religious activity – though applications can be accepted from faith groups, if they are for local community work.
* Routine property maintenance or repairs, or ongoing running costs (eg. salaries, electricity, rent / rates, insurance, postage, phone, website etc).
* Servicing of debt or monies already spent.
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|  | Anything else to consider?* You are expected to attend the final voting/results event on 15th June 2024, to find out whether you have been successful.
* If your project involves public or private property, you must show evidence that the owner supports your project. This also applies to projects that may need the permission of the Edinburgh Council to deliver a service (we can help with that!!).
* You may also need insurance or Disclosure Scotland PVG checks.
* If your project costs more than the amount you are applying for, you must show that you have the rest of the money, and can complete the project.
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| Help Hand Isolated · Free image on Pixabay | **Can we get help with our application?**Yes! As long as it meets our themes, we really want your project to be there at the voting event. If you need any help with your application, please contact **LCR Stands Up** as soon as possible, and we will do our best to help you. You can contact us directly with questions, or for some support. You can ask for someone to come along and speak to you and/or your group directly about the project and the themes.Email: tristan.green@theripple.org.uk Tel no: 0131 554 0422 |
| Postbox PNG | How do we submit our application?* Print it out, get it signed, and post the paper copy or bring it to The Ripple
* Email it to us at tristan.green@theripple.org.uk

**Send postal application to:** Tristan GreenThe Ripple Project198 Restalrig Road SouthEdinburghEH7 6DZ |
| Icon Symbol Confirmation · Free vector graphic on Pixabay | What happens after the application deadline?If your application meets the conditions:1. Information about your proposed project will be publicised online to the local community.
2. People that live, work or spend their time in Restalrig, Lochend and Craigentinny will have the opportunity to consider all the projects and choose which they want to vote for.
3. Voting will run for one week starting on Sunday 9th June.
4. A final voting/results day will take place on Saturday 15th June. As an applicant, you are expected to attend.
5. (If you are a successful applicant) You receive a ‘Letter of Offer’, which includes a simple Funding Agreement and Acceptance Form.
6. (If you are a successful applicant) After signing and sending back the Form, you receive the money.

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| Report Free Stock Photo - Public Domain Pictures | **Will we need to report on the project?**Yes, a few months later, you need to send us a report about how your project went. We will send you a report template and remind you when the report is due (i.e. after completion of the project). You will be asked to provide:* A breakdown of how the money was spent, together with receipts
* A short report, including photos and videos if possible, and showing for example, who benefited, how the project addressed the themes that have been discussed throughout.
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|  | Who do we contact if we need more guidance?Email: tristan.green@theripple.org.uk Tel no: 0131 554 0422 |
| Image result for facebook logoImage of Download instagram logo | **Social Media**Keep checking the **The Ripple Project** social media platforms for regular updates on the event.Facebook - The Ripple Project Twitter - @RippleRestalrigInstagram - ripplerestalrig |

